



**REBUILDING TOGETHER PEORIA**  
P.O. Box 6293, Peoria, Illinois 61601-6293  
(309) 674-2462  
<http://www.rebuildingtogetherpeoriaill.com/>

## Instructions for Homeowner Application

To apply homeowners must be low-income elderly and/or families with disabled members.

Please follow these instructions:

1. Fill in all blanks with your personal and family information.
2. Fill in total gross income (before any taxes or deductions) for each member of the household.
3. Fill in all property information requested.
4. Sign and date your application.
5. **All applications must include copies of the following to be considered:**

**A. Proof of income for all persons over the age of 18 living in the house**

- If working provide 2 months of pay check stubs
- Each household member must provide a copy of the **past 2 years** Federal Tax Return (1040, 1040A, 1040EZ)
- If no Federal Tax Return was filed, submit **past 2 year-end** Social Security statements, pension, annuity and/or Unemployment Compensation statements

**INFORMATION ABOUT HOUSEHOLD INCOME**

*INCOME ELIGIBILITY CHART (Your total household yearly income cannot exceed)*

Family Size	1	2	3	4
Income	\$38,950	\$44,500	\$50,050	\$55,600

**B. Proof of property insurance**

Submit a copy of the declaration page of your insurance policy (normally the first page of the policy). It will show your address, your insurance agent's name and phone number, the **dates of coverage** and coverage amounts. Do NOT send the bill, this is not sufficient.

- C. Copy of the most recent paid property tax bill
- D. Completed & signed Verification of No Additional Income form
- E. Completed & signed Applicant's Certification & Authorization form

## **IMPORTANT: Incomplete paperwork might disqualify your application.**

Upon receipt of your **completed** application with the necessary documentation, your request will be forwarded to our Selection Committee for review. **If all criteria are met**, one of our representatives will contact you to schedule a visit.

Applications will be reviewed in the order received. When the appropriate number of homes has been selected, additional applications will no longer be accepted. We recommend you return your application as soon as possible.

Should you have further questions or need assistance, please call the Rebuilding Together Peoria Hotline (309) 674-2462 and we will return your call.

**Recipients are asked to welcome volunteers into their homes and share in this "neighbor helping neighbor" program.**



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### WHAT IS REBUILDING TOGETHER PEORIA?

Rebuilding Together Peoria is an all volunteer organization that, in partnership with the community, rehabilitates the homes of low-income elderly or disabled homeowners at *no charge*, so that they may live in warmth, safety and independence. Rebuilding Together Peoria's Board of Directors is comprised of community representatives and business leaders. We are a non-partisan, non-sectarian and non-profit organization. For most volunteers, Rebuilding Together Peoria is a *one-day event*. Saturday, April 29, 2017, is Rebuilding Together Peoria's 24th annual *National Rebuilding Day*.

### WHY IS REBUILDING TOGETHER PEORIA NEEDED?

Many of our neighbors have worked hard all their lives and have been able physically and financially to repair their own homes for most of that time. Now due to illness, aging, inflation, or any number of uncontrollable causes, they are unable to do the repair work themselves and their homes have become unsafe and in need of repairs. The result is a loss of the homeowner's pride, and crumbling neighborhoods. Rebuilding Together Peoria *can* make, and *has* made, a difference in people's lives.

### WHAT REPAIRS ARE DONE?

Rebuilding Together Peoria provides *free* assistance ranging from yard clean up to more extensive renovations involving plastering, painting, carpentry, plumbing and electrical repairs.

### WHO IS ELIGIBLE TO APPLY FOR REBUILDING TOGETHER PEORIA ASSISTANCE?

Income-eligible homeowners (particularly the elderly and the disabled) who are not able to do the work themselves are eligible, as are non-profit organizations. Maximum eligible income is defined by the Federal Department of Housing and Urban Development (HUD). Income limits are adjusted for household size. The current maximum annual income for a one-person household is \$38,950 and for a two-person household is \$44,500.

### HOW ARE PROJECTS SELECTED?

Individual homeowners and non-profit organizations may request an application to complete and return. Churches, businesses, and neighborhood or service organizations may also refer or apply on behalf of homeowners. A visit will be scheduled to explain the program and conduct a walk-through of the home/facility. A committee of volunteers makes the difficult decisions of prioritizing applicants. The committee's recommendations are presented to the Board of Directors who will select the final recipients.

### HOW MANY PROJECTS WILL BE SELECTED?

Our goal is to renovate 15 homes and/or non-profit facilities each year.

### WHO PAYS FOR REBUILDING TOGETHER PEORIA REPAIRS?

Funding for all repairs is provided by Rebuilding Together Peoria at *no charge* to the homeowner or non-profit organization. The cities of Peoria and East Peoria, Richwoods Township, Peoria County, area businesses, churches, service organizations, the local building trades, and caring individuals support Rebuilding Together Peoria's *National Rebuilding Day*.

### WHO CAN VOLUNTEER FOR REBUILDING TOGETHER PEORIA?

Volunteers must be at least 18 years old or 14 years old when accompanied by a parent or guardian.

### HOW DOES REBUILDING TOGETHER PEORIA WORK?

Businesses, churches and service organizations make a cash donation and pledge to provide a Project Leader and 15-50 volunteers. The Project Leader will choose from a pre-selected group of projects, visit with homeowner/non-profit representative, assist with generating materials and supplies lists and coordinate the work to be performed by skilled trades' people and a volunteer work team. Rebuilding Together Peoria will assist with the work scope, provide necessary skilled trades' people, obtain needed materials and supplies and provide the volunteer work team with Rebuilding Together Peoria t-shirts.

For more information visit us at <http://www.rebuildingtogetherpeoriaill.com> and also follow us on Facebook.



**2017 Homeowner Application – National Rebuilding Together April, 29, 2017**

**INFORMATION ABOUT THE APPLICANT(S)**

Name of Homeowner(s) \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_ Phone \_\_\_\_\_

Race White \_\_\_ Black/African American \_\_\_ Asian \_\_\_ Asian & White \_\_\_ Black/African American & White \_\_\_  
 Other Multi Racial \_\_\_

Hispanic Ethnicity Yes \_\_\_ No \_\_\_

Are any household members veterans? \_\_\_ Yes \_\_\_ No If yes, name \_\_\_\_\_

Are any household members disabled? \_\_\_ Yes \_\_\_ No If yes, please describe disability: \_\_\_\_\_

**EMPLOYMENT INFORMATION**

Name and Address of Employer: \_\_\_\_\_

Please list **ALL** people living in home (including homeowners)

Name	Age	Gender	Race	Relationship	Social Security # 18 & over	Annual Income

As of today, what is your (and spouse's) total current balance of cash, savings and checking accounts? \_\_\_\_\_

As of today, what is the net worth of your (and spouse's) investments? \_\_\_\_\_

**Investments include** real estate (do not include the home you live in), trust funds, money market funds, mutual funds, certificates of deposit, stocks, stock options, bonds, other securities, installment and land sale contracts (including mortgages held), commodities, retirement plans (401[k] plans, pension funds, annuities, and IRAs. Include all accounts owned by any member of the household.

**PREVIOUS ASSISTANCE**

Have you ever received home repair assistance through any other agency or city program? Yes \_\_\_ No \_\_\_

If yes, what assistance did you receive? Roof repair \_\_\_ Wheelchair ramp \_\_\_  
 Whole house repair \_\_\_ Other \_\_\_\_\_

Who referred you to Rebuilding Together? \_\_\_\_\_

**INFORMATION ABOUT THE PROPERTY**

How many bedrooms are in your home? \_\_\_\_\_

How do you own your property? Own \_\_\_\_\_ Mortgage \_\_\_\_\_ Other \_\_\_\_\_

How long have you lived in the home? \_\_\_\_\_ years

Are your property taxes current? Yes \_\_\_\_\_ No \_\_\_\_\_

Are there any liens against your property? Yes \_\_\_\_\_ No \_\_\_\_\_

Homeowner's insurance company: \_\_\_\_\_

Homeowner's insurance agent name & phone number: \_\_\_\_\_

Do you own other property? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, what is that property used for? \_\_\_\_\_

**Rebuilding Together Peoria cannot make structural repairs or undertake projects that cannot be completed in one day!** If selected, you need to know that Rebuilding Together Peoria and its volunteers may not be able to complete all requested repairs. What are the four most important repairs needed to make your home warm, safe and dry?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

I confirm that any persons residing in my home (or visiting on the designated workday) who are physically able, will work alongside the volunteers.

*I/We verify that the above information is true and correct to the best of my/our knowledge. I/We realize that failure to provide all information requested could result in our application being rejected. I/We authorize you to check any references necessary to complete the processing of this application for the purpose of receiving housing rehabilitation through Rebuilding Together Peoria. I/We also understand that any information received will be kept confidential and will be used strictly for determining my/our eligibility for the program.*

**Further, I/we understand that the submission of this form constitutes an application to the program. Completing an application and agreeing to a preview visit does not constitute acceptance to the program.**

\_\_\_\_\_

\_\_\_\_\_

Signature(s) of homeowner(s)

Date

To be **COMPLETE**, your application must include:

- Completed & signed application and forms
- Proof of your household's annual income
- Proof of your homeowner's insurance
- Copy of the most recent paid property tax bill

**PLEASE RETURN THIS FORM TO:**

Rebuilding Together Peoria  
Selection Committee  
P.O. Box 6293  
Peoria, IL 61601-6293

## APPLICANT'S CERTIFICATION & AUTHORIZATION

### Certification

1. I/We have applied for assistance from Rebuilding Together Peoria. In applying for this assistance, I/we completed an application containing various information on employment and income. I/We certify that all of the information is true and complete. I/We made no misrepresentations in the application or other documents, nor did I/we omit any pertinent information.
2. I/We understand and agree that Rebuilding Together Peoria reserves the right to verify the information provided on the application with the employer(s), service provider(s) and/or financial institution(s).
3. I/We acknowledge and agree that I/we have requested the assistance described in the application, and understand and agree that nonpublic, personal information may be disclosed as necessary to determine my/our eligibility for the assistance and the undersigned hereby consents to each such disclosure.

### Authorization to Release Information

1. I/We have applied for assistance from Rebuilding Together Peoria. As part of the application process, Rebuilding Together Peoria may verify information contained in my/our application and in other documents required in connection with the application.
2. I/We authorize you to provide to Rebuilding Together Peoria any and all information and documentation that they request. Such information includes, but is not limited to, employment history and income; bank, money market, and similar account balances; social security income and benefits; unemployment compensation income and benefits; public assistance income and benefits; and copies of income tax returns. The information obtained is only to be used in the processing of my/our application.
3. Rebuilding Together Peoria may address this authorization to any party named in the application.
4. I/We acknowledge and agree that a photocopy of this Authorization to Release Information may be accepted as an original.

**Notice:** This is notice to you as required by the Right to Financial Privacy Act of 1978 that HUD/FHA has a right of access to financial records held by HOME funded programs in connection with the consideration or administration of assistance to you. Financial records involving your transaction will be available to HUD/FHA without further notice or authorization, but will not be disclosed or released by this organization to another Government Agency or Department without your consent except as required or permitted by law.

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Social Security Number*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Social Security Number*

\_\_\_\_\_  
*Date*

# Verification of No Additional Income Sources

This form must be signed by ALL members of the applicant household over the age of eighteen.

Name of applicant(s) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

I/we hereby state that I/we have not received any additional income from any source this year, and that I/we do not anticipate any additional income over that which I/we have reported to Rebuilding Together Peoria.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Occupant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Occupant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Occupant Signature

\_\_\_\_\_  
Date

**NOTE: TITLE 18, SECTION 1001 OF THE U.S. CODE STATES THAT A PERSON IS GUILTY OF A FELONY FOR KNOWINGLY AND WILLINGLY MAKING FALSE OR FRAUDULENT STATEMENTS TO ANY DEPARTMENT OF THE UNITED STATES.**